

ONLINE CHECK-IN INSTRUCTIONS

Please read the following in its entirety as it contains important information about event registration

To complete the online check-in please follow these instructions.

1. Log into your Total Global Sports TEAM ACCOUNT
2. Click on the event located under "Event Registration History"
3. Click on the "Documents" tab on the far right
4. Load Documents

NECESSARY DOCUMENTS:

1. Approved/Certified Roster from your State/National Association
Please list jersey numbers for all players
2. Player Passes
3. Provincial Passes or Passports
4. Permission to Travel (not required for clubs in Region 1 or US Club teams
- In addition to the above documents, the team's coach must bring the Medical Release Forms with them to each game.

- All teams must keep their uploaded roster, player cards, and medical release forms with them at each game, in order for the refs/field marshals to check prior to the game.

***No player can play on more than 1 team at any point during the tournament, unless it is specifically stated in the rules OR approved by Tournament Director

ROSTERS:

A team must provide us with an approved roster from either a US Soccer affiliated state association (Ex. US Club, USYSA, SAY, USSSA, AYSO, etc.). Rosters must include all guest players and must mark out any players not attending the tournament. To add guest players to your roster, write the guest players information below the existing rostered players. The minimum required information for each player on the roster is Name, Date of Birth, player ID number, Uniform number, and Gender

PLAYERPASSES:

A team must have player passes for all players on their roster. All guest players must have player passes from the same sanctioning organization as the team's roster. For example, a player carded under US Youth Soccer cannot play with a US Club sanctioned roster and vice versa. No roster may be comprised of players with different passes from different sanction organizations.

Canadian Teams may use their Provincial Passes or Passports to register their players and coaches

MEDICAL RELEASE FORMS:

We do not need to see Medical Release Forms at registration; however it is mandatory that each player have a completed Medical Release form with them at each game.

All check in questions please email the Tournament Director